



**Elekta Australasian User Meeting 2010**

# **Call for Abstracts & Presenters Information**



The theme for the combined meeting is

**“LINES”**

**Linking Innovation with New technology in  
Everyday clinical Situations**

Please visit the conference website via any of the links below for all registration, accommodation and up to date event details:

[www.CMSalphatech.com](http://www.CMSalphatech.com)

[www.impac.com/company/events/meetings.html](http://www.impac.com/company/events/meetings.html)

[www.elekta.com/events\\_future.php?int](http://www.elekta.com/events_future.php?int)





## ElektA Australasian User Meeting 2010



### Presenters Information

To facilitate multiple opportunities for user contributions we will be offering a combination of Papers and Mini Posters. Submissions encompassing the theme are encouraged, however all Papers are welcome.

### Paper Abstract Guidelines

The abstract should be informative and concise, containing all relevant scientific information. It must be written in English and be no more than 300 words in length.

**Title** (*Arial in 14 point, bold, upper case, left justify.*)

**Author(s)** principle author listed first. (*In Arial in 12 point, bold, regular upper/lower case format, left justify.*)

**Contact details:** Institution/Organisation, State and email address. (*In Arial in 12 point, regular upper/lower case format, left justified.*)

**Subheading text:** (e.g. Introduction, Method, Discussion, Conclusion). (*In Arial in 12 point, regular upper/lower case format, centre justify.*)

Please submit the abstract document by email or CD with the presenter's application form to the scientific coordinator.

A separate Microsoft Word document template is available ready for use. This is the official formatted template for the Abstract and it would be appreciated if this was used.

### Paper Presentation Guidelines

Presented papers will be allocated 15 minutes maximum (not including question time).

PowerPoint facilities are provided; USB or CD will be accepted. Personal laptops can be used but need to be tested with the provided projection equipment prior to the session.





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### Mini Poster Guidelines

#### What is a Mini Poster?

A Mini Poster is a one or two page summary of a case study or research project that is published as part of the conference abstract book. Mini Posters will be incorporated into a session of the conference and a brief 5 minute verbal summary will be requested at which time the audience will have an opportunity to ask the author questions.

The following guidelines should be followed for the submission of your mini poster.

Mini Posters must not exceed two standard A4 pages.

1. Type **title** of Mini Poster (*Arial in 14 point, bold, upper case, left justify.*)
2. Skip one line.
3. Type the **author(s) name(s)**, with the principle author listed first.  
(*In Arial in 12 point, bold, regular upper/lower case format, left justify.*)
4. On the next line type the **contact details of the principle author**, Institution/Organisation, State and email address.  
(*In Arial in 12 point, regular upper/lower case format, left justified.*)
5. Skip one line.
6. Commence with an **introduction** (approx 200 words).  
(*In Arial in 12 point, regular upper/lower case format, centre justify.*)
7. Provide discussion on your topic including;

#### Method(s)

#### Results

8. Conclude with a **discussion** of your topic.
9. Provide references where applicable. References must be in *Vancouver* style.
10. You may include up to a total of three figures, including diagrams, images, or tables. Diagrams or images must be provided in a JPEG format.





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### **Important Dates**

Presenters will be notified of their acceptance.

All abstracts will be included in the Conference Handbook.

**Applications and Abstracts close: April 2<sup>nd</sup>**

**Acceptance Notification: April 16<sup>th</sup>**

**Please send completed Application Form  
and Curriculum Vitae to:**

#### **Email:**

[Craig.Everitt@ncahs.health.nsw.gov.au](mailto:Craig.Everitt@ncahs.health.nsw.gov.au)

With message subject:

Scientific Committee Elekta Australasian User Meeting 2010

#### **Post:**

Scientific Committee Elekta Australasian User Meeting 2010

c/- Craig Everitt

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